**Promotion Workshops 2022-2023**

**Location IDEA Space (LIB)** except Oct 20th

**Participants:** Lecturers, Assistant and Associate Professors (Clinical or Tenure-track/Tenured)

**Fall Semester**

**1. Overview of the Promotion process and preparation**

* September 21st (Wednesday): 3:00 pm
* September 22nd (Thursday): Noon
* September 27th (Tuesday): 9:00 am

**2. External Reviewer Process – Finding reviewers, what to send, and how to use the letters**

* October 20th (Thursday): Noon **SB 176**
* October 25th (Tuesday): 9:00 am
* October 26th (Wednesday): 3:00 pm

**3. Candidate’s Statement**

* November 2nd (Wednesday): 3:00 pm
* November 3rd (Thursday): Noon
* November 8th (Tuesday): 9:00 am

**Spring Semester**

**4. Documenting and writing about teaching**

* January 19th (Thursday): Noon
* January 24th (Tuesday): 9:00 am
* January 25th (Wednesday): 3:00 pm

**5. Documenting and writing about research**

* February 7th (Tuesday): 9:00 am
* February 8th (Wednesday): 3:00 pm
* February 16th (Thursday): Noon

**6. Documenting and writing about service**

* March 15th (Wednesday): 3:00 pm
* March 16th (Thursday): Noon
* March 21st (Tuesday): 9:00 am